

**ST. BENEDICT COLLEGE KIRKOP  
SECONDARY SCHOOL**



**ANNUAL EXAMINATIONS 2022**

***Students' Handbook***

***Year 11***



<b>Timetable for SECONDARY SCHOOLS YEAR 11 ANNUAL EXAMINATIONS – February 2022</b>				
<b>SCHEDULE</b>		<b>1st Session</b>	<b>2nd Session</b>	<b>3rd Session</b>
<b>DAY</b>	<b>DATE</b>			
1	<b>Tuesday 8th February</b>	Mathematics (2 hours)	Geography (Option) (1h 45min)	NIL
2	<b>Wednesday 9th February</b>	Il-Malti - Karta 2 (Il-Letteratura) (2 hours)/ Il-Malti (Rotta 1) (2 hours) + Fehim mis-Smigh (15 minutes)	Il-Malti - Karta 1 (Il-Lingwa) (1hr 45min)	Social Studies (Option) (1h 45min)
3	<b>Friday 11th February</b>	Italian (+ SPA Level 2) (2 hours)	Chemistry/Accounting (2 hours)	NIL
4	<b>Monday 14th February</b>	English Language* (2 hours) & English List. Comp (15 mins)/ SEAC English & Comm (2 hours)	Information & Communication Technology (45 minutes)	Design & Technology (1 hr 45 min)/ Music (2 hours)
5	<b>Tuesday 15th February</b>	ORAL Examinations in English and the Foreign Languages		
6	<b>Wednesday 16th February</b>	ORAL Examinations in Maltese		
		German (+ SPA Level 2) (2 hours)	Biology/ Graphical Communication (2 hours)	NIL
7	<b>Thursday 17th February</b>	Physics (2 hours)	Religion (1hr 45min)/ Ethics (1 hour)	NIL
8	<b>Friday 18th February</b>	English Literature (2 hours) / English Paper 2 ** (1 hour)	Computing (1h 45min)	NIL
9	<b>Monday 21st February</b>	Geo/ Hist./ Soc. St. (General) (2 hours)	French (+ SPA Level 2) (2 hours)	NIL
10	<b>Tuesday 22nd February</b>	Home Economics (1h 45min)/ European Studies (1h 45min)	Arabic/Chinese (2 hours)	NIL
11	<b>Wednesday 23rd February</b>	Spanish (+ SPA Level 2) (2 hours)	History (Option) (1h 45min)	NIL
12	<b>Thursday 24th February</b>	Business Studies (1h 45min)	Physical Education (1h 30min)	NIL

\* For Track 2 students, this examination is Paper 1

\*\* The English Paper 2 is taken by Track 2 students only





## ROOM ALLOCATION FINAL 2022

*ST BENEDICT COLLEGE, KIRKOP SECONDARY SCHOOL YEAR 11*

SUBJECT	ROOM ALLOCATION										
<b>Biology</b>	Opt 1 Group 1 SA 210	Opt 1 Group 2 SA 207	Opt 2 SA 209								
<b>Chemistry</b>	Opt 1 SA 202	Opt 2 SA 207									
<b>Accounts</b>	Opt 1 SA 209	Opt 2 SA 210									
<b>Business Studies</b>	Opt 1 SA 210										
<b>History (Option)</b>	N/A										
<b>Social Studies (Option)</b>	Yr 11 Opt SA 211										
<b>Computer Studies</b>	Opt 1 Gr 1 & 2 SA 209	Opt 2 SA 210									
<b>English Literature</b>	11.1 Gr 1 SA 202	11.2 Gr 2 SA 207	11.3 G3 SA 209	11.4 Gr 4 SD 207	11.5 Gr 5 SA 210	11.6 Gr 6 SA 211	11.78 Gr 7 SD 202	11.9101112 Gr9 SD 203	<b>ENG Track 2 Paper 2</b>	11.78 Gr 8 SD 206	11.9101112 Gr10 SD 209

**ROOM ALLOCATION**  
**FINAL 2022**  
*ST BENEDICT COLLEGE, KIRKOP SECONDARY SCHOOL*

**Special Arrangements**

**Year 11**

SUBJECT	ROOM ALLOCATION						
<b>Mathematics</b>	T3 SA 203	T2 SA 212	T1 GC 009				
<b>English</b>	N/A	N/A	N/A				
<b>Maltese</b>	N/A	N/A	N/A				
<b>Physics</b>	T3 SA 212	T2 SA 203					
<b>Geography</b>	SP SA 212						
<b>Religion</b>	SP FC109						
<b>History</b>	SP SA 212						
<b>Social Studies</b>	SP SA 212						
<b>ICT</b>	SP SA 212						

# Room Allocation for Year 11 Annuals 2022

## Annual February EXAMS 2022

TEACHER			Year 11
<b>ITALIAN</b>			<b>15<sup>TH</sup> Feb 2022</b>
Mr E Marmara'			SA 202
Ms B Farrugia			SA 203
Ms L Calleja			SA 207
Ms L Barbara			SA 209
Ms J Schembri			SA 210
<b>FRENCH</b>			<b>15<sup>th</sup> Feb 2022</b>
Ms E Grech Scicluna			SD 202
Ms M Vella Sammut			SD 213
Ms Ch Pace			SD 203
<b>GERMAN</b>			<b>15<sup>th</sup> Feb 2022</b>
Mr M Brincat			SD 208
Ms P Callus			SD 206
Ms G Scerri			SD 207
<b>SPANISH</b>			<b>15<sup>th</sup> Feb 2022</b>
Ms M Schembri Dalli			SA 211
Ms C Fenech			SA 212
<b>ENGLISH</b>			<b>15<sup>th</sup> Feb 2022</b>
Ms S Abela			SB 202
Ms M Abela Grech			SB 203
Ms C Fenech Magrin			SB 204
Ms E Azzopardi			SB 205
Mr D. Bezzina			SB 207
Ms K. Callus			SB 210
Ms N Piscopo			SB 211
Ms Ch Bartolo			SB 212
Mr P. Sacco			SD 213
Ms C. Sciberras			SB 208
<b>MALTESE</b>			<b>16<sup>th</sup> Feb 2022</b>
Ms MT Abdilla			SD 202
Mr F Bonello			SD 207
Mr E Sammut/Mr J Spiteri			SD 203/SA 202
Ms D. Dimech			SD 213
Ms A. Fenech			SD 206
Ms K Haber			SD 209
Ms R Zammit			SA 211
Ms G Axiaq			SA 212



# EXAMINATION RULES, ADVICE AND INSTRUCTIONS

*Dear Student,*

The following is a list of rules, advice and instructions you are expected to read carefully before your first examination and which you should follow throughout all the Examinations held at **St. Benedict College, Kirkop Secondary School**.

<b>A Regulations - Make sure you know the rules</b>	
1	<b>You will be admitted to the examination room by not later than 5 minutes before the examination is due to start.</b> You must be on time for all examinations. If you are late for no valid reason, no extra time will be given.
2	<b>You are requested to sit at the desk assigned to you by the Invigilator.</b> Failure to do so may cause problems in verifying your attendance and may result in you are being given the wrong examination paper.
3	<b>You must not become involved in any unfair or dishonest practice in any part of the examination.</b> Hence, <b>you must not</b> a) knowingly use any materials other than those authorised, b) use sources of information other than those listed on the question paper, c) knowingly aid another student, or d) knowingly receive assistance from another person.
4	If you try to use unfair practice, or break the rules in any way, you shall be reported to the Assistant Heads in charge of Exams, Mr R Muscat and/or Mr J Galea, who will then follow up the report accordingly.
5	You may take into the examination room only the materials and equipment which are allowed.
6	<b>You must not take into the examination room any unauthorised materials and equipment, which might give you an unfair advantage</b> such as notes, books, electronic devices, <b>including mobile telephones and MP3/4 players.</b> Possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to possible disqualification. <i>Bring your writing equipment in a pencil case or plastic bag. Do not bring revision notes, books, or any unauthorised items to the exam room; you must place such items in your locker. Turn off watch alarms.</i>

7	<b>You must not talk to or otherwise communicate with or disturb other candidates</b> once the examination has started. <i>You must not talk at all in the exam room, even when entering or leaving. Respect the needs of others already or still working.</i>
8	<b>You are not allowed to leave the examination room for the whole duration of the session.</b> In exceptional cases, you may be given permission to leave the examination room temporarily. In such cases, you will be kept under surveillance by the <b>corridor supervisor</b> and will not be allowed to talk to any other person. You will be expected to make good use of the full time allowed for the paper. If you feel ill or need to go to the toilet, you will be escorted from the room by the <b>corridor supervisor</b> and will be allowed to return to finish the examination. You will be given extra time to compensate for the interruption.
9	<b>No borrowing is allowed during the examination.</b>
10	Eating and drinking <b>during</b> exams is banned, except where medically required. Candidates may bring bottled water to drink <b>between</b> examinations.
<b>B Information – Make sure you attend and provide what you need</b>	
1	<b>Ensure you have a timetable for all your examinations</b> (both written and oral). Make sure you attend on the appropriate day and at the correct examination room on time. Know the dates and times of your examinations. <i>Don't assume anything.</i>
2	Arrive <i>outside the exam room</i> at least 10 minutes before the start of each examination. <b>First Session starts at 8.00 a.m.,</b> <b>Second session starts at 10.30 a.m.,</b> <b>Third session (where applicable) starts at 12:30 p.m.</b> <i>You must be in school at least 15 minutes before the start of your exam and outside the examination room 10 minutes before the start.</i>
3	If you arrive late for an examination, <i>go straight to the examination room and report to the <b>Invigilator</b> running the examination.</i>
4	If you arrive more than 30 minutes after the published start time for the examination, you will not normally be allowed to take it. <i>If you find you are very late for an exam, get one of your parents or a responsible adult to accompany you all the way to school, <b>right to the Head of School's Office.</b></i>
5	Take into the examination room the pens, pencils, rubbers, and any instruments, which you need for the examination. <i>Don't forget a ruler, protractor, compass, pencil sharpener, spare pen, etc.</i>

6	<p>You must write in <b>black or blue ink</b>. Coloured pencils may be used only for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise.</p> <p><b><i>Remember, you may not borrow anything from another candidate during the exam. Be prepared!</i></b></p>
<b>C Calculators</b>	
1	<p>You may use a calculator, unless you are told otherwise. <i>Calculators are banned in certain exams.</i></p>
2	<p>If you use a calculator:</p> <ul style="list-style-type: none"> <li>➤ Make sure it works properly and that any batteries it requires are working</li> <li>➤ Lids or covers which have printed instructions or formulae are not permitted</li> <li>➤ Replace the battery in your calculator before the exams. If you can, bring a spare calculator.</li> </ul>
<b>D Examination Instructions</b>	
1	<p>Listen to the Invigilator and do what you are asked to do.</p>
2	<p>Tell the Invigilator at once:</p> <ul style="list-style-type: none"> <li>▪ If you think you <b>have not</b> been given the right question paper or all the materials listed on the front of the paper.</li> <li>▪ If the question paper is incomplete or badly printed.</li> </ul>
3	<p><b>Read carefully and follow the instructions printed on the question paper.</b> <i>Do what they ask you to do.</i> You must consider the time element carefully. Do not spend too much time on any one question at the expense of others. You should allow sufficient time to re-read your exam paper and to verify that you have answered all the required questions to the best of your ability.</p>
4	<p><b>Fill in the details required on the front of the question paper</b> and foolscap/s before the start of the examination. <i>At the end of the exam, make sure you complete all further details requested.</i></p>

<b>E Advice and Assistance</b>	
1	Put up your hand during the examination if you have a problem and are in doubt about what you should do, you feel ill, or you need more paper. <b><i>The invigilators are there to help you.</i></b>
2	You must not ask for, and will not be given, any explanation of the questions. Invigilators cannot advise you on the meaning of words or phrases, or on the specific requirements of a given question.
<b>F End of Examination</b>	
1	If you have used more than two foolscaps, you must place them in the correct order. <i>Write your name on each foolscap you present.</i>
2	You must not leave the examination room until the Invigilator tells you to do so. <b><i>Leave in silence.</i></b>
3	You must not take from the examination room any used or unused, rough work or any other materials provided for the examination. <i>Take all your belongings with you.</i>
<b>G Other matters</b>	
1	<i>Normal regulations apply to behaviour, general appearance, and to the style and standard of dress.</i> <b><i>Students are expected to wear comfortable but smart clothes.</i></b>

In case of Oral Examinations, kindly assemble at the Foyer as indicated in your allocation time-table. Invigilators will eventually direct you to the classroom where the oral exam will be held. It is of utmost importance to keep **ABSOLUTE SILENCE** while queuing up for your turn.

*As Educators we thank you in advance for your full co-operation and sincerely hope you do obtain good results. Good luck!*

*Regards,*

*Mr Raymond Muscat (Assistant Head i/c of Exam Logistics)*

*Mr Josue' Galea (Assistant Head i/c of Exam Papers)*

# KULLEĠĠ SAN BENEDITTU

Skola Sekondarja  
Triq San Ġwann,  
Hal Kirkop KKP 9011, Malta  
Tel: 25984400



Secondary School  
St John Street,  
Kirkop KKP 9011, Malta  
Tel: 25984400

Għażiż ġenitur/kustodja,

L-eżamijiet ta' tmiem is-sena skolastika għall-klassijiet tal-Year 11 se jsiru bejn **nhar it-Tlieta 8 ta' Frar 2022 u nhar il-Ħamis 24 ta' Frar 2022**. Permezz ta' din l-ittra qed ngħarrfek li **kull filghodu** se jkun hemm trasport hekk kif jidher fl-**Iskeda ta' Trasport għal waqt il-perjodu tal-eżamijiet** ippublikata f'dan il-fuljett. Jekk it-tifel/tifla se j/titlaq qabel il-ħin tat-trasport, dan jistgħu jagħmluh **BISS** bil-kunsens tiegħek wara li timla l-formola t'hawn taht. **Ebda nota ohra għajr din il-formola mhi se tkun aċċettata bhala kunsens biex it-tifel/it-tifla johroġ/tohroġ qabel mill-iskola. Irid ikun hemm il-kunsens għal kull darba li student/a ma jibqax/tibqax l-iskola sal-aħħar.**

Importanti li timla d-dettalji kollha, inkluzi l-ġranet meta t-tifel/it-tifla se johroġ/tohroġ kmieni mill-iskola.

**It-trasport mill-iskola għad-dar ivarja skont il-ġurnata. Inti ġentilment tiċċekkja mal-iskeda tat-trasport f'dan il-ktejjeb.**

✂-----AQTA' HAWN-----

Jiena \_\_\_\_\_, ġenitur ta' \_\_\_\_\_ li qiegħed/qiegħda fi klassi \_\_\_\_\_ nagħti permess lit-tifel/ lit-tifla tiegħi biex johroġ/tohroġ qabel il-ħin stipulat f'dawn il-ġranet:

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Fl-istess waqt nieħu r-responsabbilta' kollha tat-tifel/tifla fil-ħin li jkun ħareġ/ ħarġet mill-iskola.

Firma: \_\_\_\_\_ Numru tal-Karta tal-Identita' \_\_\_\_\_

Adrian Galea  
Kap tal-Iskola

Raymond Muscat u Josue' Galea  
Assistenti Kap inkarigati mill-eżamijiet.

# St BENEDICT COLLEGE

Skola Sekondarja  
Triq San Ġwann,  
Hal Kirkop KKP 9011, Malta  
Tel: 25984400



Secondary School  
St John Street,  
Kirkop KKP 9011, Malta  
Tel: 25984400

Dear parent/guardian,

The Annual Examinations for Year 11 will be held from Tuesday 8<sup>th</sup> February 2022 to Thursday 24<sup>th</sup> February 2022. I would like to inform you that school transport will be provided from every village according to the School Transport Schedule published in this booklet. Students can only leave school early with your consent, given when you fill in the form below. No note whatsoever will be accepted other than the form below duly filled in. Students will not be allowed to leave the school premises if this consent form is not presented each time, he/she will decide to leave early. It is of utmost importance that you fill in all the details below, including the days when your son/daughter will be opting to leave school early.

Kindly consult the transport schedule in this booklet as transport can leave earlier than usual from school, depending on the exams of the day.

✂-----CUT ALONG THE LINE-----

I \_\_\_\_\_, parent/guardian of \_\_\_\_\_ in class \_\_\_\_\_ am giving permission to my son/daughter to leave school early on the days when he/she does not have to sit for any exams.

Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_  
Day and time: \_\_\_\_\_

I take full responsibility of my son's/daughter's welfare after he/she leaves the school premises.

Signature: \_\_\_\_\_ ID no: \_\_\_\_\_

Adrian Galea  
Head of School

Raymond Muscat and Josue Galea  
Assistant Heads i/c of Examinations.

# **Kirkop Secondary School**

## **Year 11 Annual Exams (February 2022)**

### **Extra Trip Schedule**

<b>Date</b>	<b>Time</b>
<b>Tue 8th February</b>	<b>10:15</b>
<b>Wed 9th February</b>	<b>12:30</b>
<b>Fri 11th February</b>	<b>12:30</b>
<b>Mon 14th February</b>	<b>11:30</b>
<b>Tue 15th February</b>	<b>/</b>
<b>Wed 16th February</b>	<b>12:30</b>
<b>Thur 17th February</b>	<b>12:30</b>
<b>Fri 18th February</b>	<b>10:15</b>
<b>Mon 21st February</b>	<b>10:15</b>
<b>Tue 22nd February</b>	<b>10:00</b>
<b>Wed 23rd February</b>	<b>10:15</b>
<b>Thurs 24th February</b>	<b>/</b>

