

**ST. BENEDICT COLLEGE KIRKOP  
SECONDARY SCHOOL**



**ANNUAL EXAMINATIONS 2021**

***Students' Handbook***

***Year 11***



**Timetable for SECONDARY SCHOOLS  
YEAR 11 ANNUAL EXAMINATIONS - MARCH 2021**

SCHEDULE		1 <sup>ST</sup> SESSION	2 <sup>ND</sup> SESSION
DAY	DATE		
1	Monday 8 <sup>th</sup> March	Mathematics (2 hours)	Infor. & Comm. Technology (45 minutes) & English List. Comp. [Track 3] (15 minutes)
2	Tuesday 9 <sup>th</sup> March	Geography [Option] (1h 45min)	Social Studies [Option] (1h 45min)
3	Wednesday 10 <sup>th</sup> March	English Language * (2 hours) & English List. Comp. [Track 1] (15 minutes)	Religion (1h 45min) / Ethics (1 hour) & English List. Comp. [Track 2] (15 minutes)
4	Thursday 11 <sup>th</sup> March	Geog./ Hist./ Soc. St. [General] (2 hours)	Spanish [+ SPA Level 2] (2 hours)
5	Friday 12 <sup>th</sup> March	Italian [+ SPA Level 2] (2 hours)	History [Option] (1h 45min)
6	Monday 15 <sup>th</sup> March	II-Malti - Karta 2 [II-Letteratura] (2 hours)	II-Malti - Karta 1 [II-Lingwa] (1h 45min)
7	Tuesday 16 <sup>th</sup> March	French [+ SPA Level 2] (2 hours)	Computing (1h 45min)
8	Wednesday 17 <sup>th</sup> March	Physics (2 hours)	Textiles Studies (1h 45min)
9	Thursday 18 <sup>th</sup> March	German [+ SPA Level 2] (2 hours)	Chemistry / Accounting (2 hours)
10	Monday 22 <sup>nd</sup> March	English Literature (2 hours) / English Paper 2 ** (1 hour)	European Studies (1h 45min)
11	Tuesday 23 <sup>rd</sup> March	Art (Section A) *** (2h 30min)	Physical Education (1h 30min)
12	Wednesday 24 <sup>th</sup> March	Biology / Graphical Communication (2 hours)	Business Studies (1h 45min)
13	Thursday 25 <sup>th</sup> March	Design & Technology (1h 45min)	Home Economics (1h 45min)
14	Friday 26 <sup>th</sup> March	Arabic / Russian (2 hours)	Music (2 hours)

\* For Track 2 students, this examination is Paper 1.

\*\* The English Paper 2 is taken by Track 2 students only.

\*\*\* The Art Annual Examination Section B (Composition from a Theme) is to be conducted during Art lessons in the period from 8 to 26 February 2021.



# ROOM ALLOCATION

**FINAL 2021**

## *ST BENEDICT COLLEGE, KIRKOP SECONDARY SCHOOL YEAR 11*

SUBJECT	ROOM ALLOCATION										
<b>Religion</b>	11.1 FA 102	11.2 FA 107	11.3 FA 109	11.4 FA 110	11.5 FA 111	11.6 FB 102	11.7 FB 103	11.8 FB 104	11.9 FB 105	11.10 FB 107	
<b>Religion</b>	11.11 FB 110			<b>ETHICS FB 111</b>							
<b>ICT</b>	11.1 FA 102	11.2 FA 107	11.3 FA 109	11.4 FA 110	11.5 FA 111	11.6 FB 102	11.7 FB 103	11.8 FB 104	11.9 FB 105	11.10 FB 107	
<b>D&amp;T</b>	Opt 1 G 1 and G2 FA 107	Opt 1 G3 FA 110	Opt 2 G1 and G2 FA 109								
<b>European Studies</b>	Opt1 & 2 FA 110										
<b>Geography (General)</b>	11.1 FA 102	11.2 FA 107	11.3 FA 109	11.4 FA 110	11.5 FA 111	11.6 FB 102	11.7 FB 103	11.8 FB 104	11.9 FB 105	11.10 FB 107	11.11 FB 110
<b>History (General)</b>	11.1 FA 102	11.2 FA 107	11.3 FA 109	11.4 FA 110	11.5 FA 111	11.6 FB 102	11.7 FB 103	11.8 FB 104	11.9 FB 105	11.10 FB 107	11.11 FB 110
<b>Home Economics</b>	Opt 1 G1/G2 FA110	Opt 2 FA 111									
<b>Graphical Communic.</b>	Opt 1 G1 & G2/ FA 110	Opt 2 G1/G2 FA 111									
<b>Geography Option</b>	FA 111										
<b>PE Option</b>	Opt 1 FA 110	Opt 2 FA 111									
<b>Social Studies (General)</b>	11.1 FA 102	11.2 FA 107	11.3 FA 109	11.4 FA 110	11.5 FA 111	11.6 FB 102	11.7 FB 103	11.8 FB 104	11.9 FB 105	11.10 FB 107	11.11 FB 110

## ROOM ALLOCATION

**FINAL 2021**

*ST BENEDICT COLLEGE, KIRKOP SECONDARY SCHOOL YEAR 11*

SUBJECT	ROOM ALLOCATION										
<b>Biology</b>	Yr 11 Opt 1 FA 102	Year 11 Opt 2 Group 1 FA 107	Year 11 Opt 2 Gr 2 & 3 FA 109								
<b>Chemistry</b>	Opt 1 FA 109	Opt 2 FA 110									
<b>Accounts</b>	Opt 1 FA 107	Opt 2 FA 111									
<b>Business Studies</b>	Opt 1 Gr 1&2 FA 110										
<b>History (Option)</b>	Opt FA 110										
<b>Social Studies (Option)</b>	FA 110										
<b>Computer Studies</b>	Opt 1 G1 and G2 FA 109	Opt 1 G3 FA 110	Yr 11 Opt 2 FA 111								
<b>Textiles Studies</b>	FA 111										
<b>English Literature</b>	11.1 FA 102	11.2 FA 107	11.3 FA 109	11.4 FA 110	11.5 FA 111	11.6 FA 111	11.7 FB 103				

# ROOM ALLOCATION

FINAL 2021

*ST BENEDICT COLLEGE, KIRKOP SECONDARY SCHOOL*

## Special Arrangements

### Year 11

SUBJECT	ROOM ALLOCATION						
Mathematics	T3 NIL	T2 FB 112	T1 FB 111				
English	N/A	N/A	N/A				
Maltese	N/A	N/A	N/A				
Physics	T3 FA 103	T2 FB 112					
Geography	FB 112						
Religion	FB 112						
History	FB 112						
Social Studies	FB 112						
ICT	FB 112						

# EXAMINATION RULES, ADVICE AND INSTRUCTIONS

*Dear Student,*

The following is a list of rules, advice and instructions you are expected to read carefully before your first examination and which you should follow throughout all the Examinations held at **St. Benedict College, Kirkop Secondary School**.

<b>A Regulations - Make sure you know the rules</b>	
1	<b>You will be admitted to the examination room by not later than 5 minutes before the examination is due to start.</b> You must be on time for all examinations. If you are late for no valid reason, no extra time will be given.
2	<b>You are requested to sit at the desk assigned to you by the Invigilator.</b> Failure to do so may cause problems in verifying your attendance and may result in you are being given the wrong examination paper.
3	<b>You must not become involved in any unfair or dishonest practice in any part of the examination.</b> Hence, you must not a) knowingly use any materials other than those authorised, b) use sources of information other than those listed on the question paper, c) knowingly aid another student, or d) knowingly receive assistance from another person.
4	If you try to use unfair practice, or break the rules in any way, you shall be reported to the Assistant Heads in charge of Exams, Mr R Muscat and/or Ms A Bugeja, who will then follow up the report accordingly.
5	You may take into the examination room only the materials and equipment which are allowed.
6	<b>You must not take into the examination room any unauthorised materials and equipment, which might give you an unfair advantage</b> such as notes, books, electronic devices, <b>including mobile telephones and MP3/4 players.</b> Possession of unauthorised material is breaking the rules, even if you do not intend to use it, and you will be subject to possible disqualification. <i>Bring your writing equipment in a pencil case or plastic bag. Do not bring revision notes, books or any unauthorised items to the exam room; you must place such items in your locker. Turn off watch alarms.</i>



7	<b>You must not talk to or otherwise communicate with or disturb other candidates</b> once the examination has started. <i>You must not talk at all in the exam room, even when entering or leaving. Respect the needs of others already or still working.</i>
8	<b>You are not allowed to leave the examination room for the whole duration of the session.</b> In exceptional cases, you may be given permission to leave the examination room temporarily. In such cases, you will be kept under surveillance by the <b>corridor supervisor</b> and will not be allowed to talk to any other person. You will be expected to make good use of the full time allowed for the paper. If you feel ill or need to go to the toilet, you will be escorted from the room by the <b>corridor supervisor</b> and will be allowed to return to finish the examination. You will be given extra time to compensate for the interruption.
9	<b>No borrowing is allowed during the examination.</b>
10	Eating and drinking <b>during</b> exams is banned, except where medically required. Candidates may bring bottled water to drink <b>between</b> examinations.
<b>B</b>	<b>Information – Make sure you attend and provide what you need</b>
1	<b>Ensure you have a timetable for all your examinations</b> (both written and oral). Make sure you attend on the appropriate day and at the correct examination room on time. Know the dates and times of your examinations. <i>Don't assume anything.</i>
2	Arrive <i>outside the exam room</i> at least 10 minutes before the start of each examination. <b>First Session starts at 8.00 a.m.,</b> <b>Second session starts at 10.30 a.m.,</b> <b>Third session (where applicable) starts at 12:30 p.m.</b> <i>You must be in school at least 15 minutes before the start of your exam and outside the examination room 10 minutes before the start.</i>
3	If you arrive late for an examination, <i>go straight to the examination room and report to the <b>Invigilator</b> running the examination.</i>
4	If you arrive more than 30 minutes after the published start time for the examination, you will not normally be allowed to take it. <i>If you find you are very late for an exam, get one of your parents or a responsible adult to accompany you all the way to school, <b>right to the Head of School's Office.</b></i>
5	Take into the examination room the pens, pencils, rubbers and any instruments, which you need for the examination. <i>Don't forget a ruler, protractor, compass, pencil sharpener, spare pen, etc.</i>

6	<p>You must write in <b>black or blue ink</b>. Coloured pencils may be used only for diagrams, maps, charts, etc. unless the instructions printed on the front of the question paper state otherwise.</p> <p><b><i>Remember, you may not borrow anything from another candidate during the exam. Be prepared!</i></b></p>
<b>C Calculators</b>	
1	<p>You may use a calculator, unless you are told otherwise. <i>Calculators are banned in certain exams.</i></p>
2	<p>If you use a calculator:</p> <ul style="list-style-type: none"> <li>➤ Make sure it works properly and that any batteries it requires are working</li> <li>➤ Lids or covers which have printed instructions or formulae are not permitted</li> <li>➤ Replace the battery in your calculator before the exams. If you can, bring a spare calculator.</li> </ul>
<b>D Examination Instructions</b>	
1	<p>Listen to the Invigilator and do what you are asked to do.</p>
2	<p>Tell the Invigilator at once:</p> <ul style="list-style-type: none"> <li>▪ If you think you <b>have not</b> been given the right question paper or all the materials listed on the front of the paper.</li> <li>▪ If the question paper is incomplete or badly printed.</li> </ul>
3	<p><b>Read carefully and follow the instructions printed on the question paper.</b> <i>Do what they ask you to do.</i> You must consider the time element carefully. Do not spend too much time on any one question at the expense of others. You should allow sufficient time to re-read your exam paper and to verify that you have answered all the required questions to the best of your ability.</p>
4	<p><b>Fill in the details required on the front of the question paper</b> and foolscap/s before the start of the examination. <i>At the end of the exam, make sure you complete all further details requested.</i></p>

<b>E Advice and Assistance</b>	
1	Put up your hand during the examination if you have a problem and are in doubt about what you should do, you feel ill, or you need more paper. <b><i>The invigilators are there to help you.</i></b>
2	You must not ask for, and will not be given, any explanation of the questions. Invigilators cannot advise you on the meaning of words or phrases, or on the specific requirements of a given question.
<b>F End of Examination</b>	
1	If you have used more than two foolscaps, you must place them in the correct order. <i>Write your name on each foolscap you present.</i>
2	You must not leave the examination room until the Invigilator tells you to do so. <b><i>Leave in silence.</i></b>
3	You must not take from the examination room any used or unused, rough work or any other materials provided for the examination. <i>Take all your belongings with you.</i>
<b>G Other matters</b>	
1	<i>Normal regulations apply to behaviour, general appearance, and to the style and standard of dress.</i> <b><i>Students are expected to wear comfortable but smart clothes.</i></b>

In case of Oral Examinations, kindly assemble at the Foyer as indicated in your allocation time-table. Invigilators will eventually direct you to the classroom where the oral exam will be held. It is of utmost importance to keep **ABSOLUTE SILENCE** while queuing up for your turn.

*As Educators we thank you in advance for your full co-operation and sincerely hope you do obtain good results. Good luck!*

*Regards,*

*Mr Raymond Muscat (Assistant Head i/c of Exam Logistics)*

*Ms Alberta Bugeja (Assistant Head i/c of Exam Papers)*

# KULLEĠĠ SAN BENEDITTU

Skola Sekondarja  
Triq San Ġwann,  
Hal Kirkop KKP 9011, Malta  
Tel: 25984400



Secondary School  
St John Street,  
Kirkop KKP 9011, Malta  
Tel: 25984400

Għażiż ġenitur/kustodja,

L-eżamijiet ta' tmiem is-sena skolastika għall-klassijiet tal-Year 11 se jsiru bejn **nhar it-Tnejn 8 ta' Marzu 2021 u nhar il-Ġimgħa 26 ta' Marzu 2021**. Permezz ta' din l-ittra qed ngħarrfek li **kull filghodu** se jkun hemm trasport għall- u mill-iskola. Jekk it-tifel/tifla se j/titlaq qabel il-hin tat-trasport, dan jistgħu jagħmluh **BISS** bil-kunsens tiegħek wara li timla l-formola t'hawn taht. **Ebda nota ohra ghajr din il-formola mhi se tkun aċċettata bhala kunsens biex it-tifel/ tifla johroġ/tohroġ qabel mill-iskola. Irid ikun hemm il-kunsens għal kull darba li student/a ma jibqax/tibqax l-iskola sal-aħħar.**

Importanti li timla d-dettalji kollha, inklużi l-ġranet meta t-tifel/ tifla se johroġ/tohroġ kmieni mill-iskola.

**It-trasport mill-iskola għad-dar ivarja skont il-ġurnata. Inti ġentilment tiċċekkja mal-iskeda tat-trasport f'dan il-ktejjeb.**

✂-----AQTA' HAWN-----

Jiena \_\_\_\_\_, ġenitur ta' \_\_\_\_\_ li qiegħed/qiegħda fi klassi \_\_\_\_\_ nagħti permess lit-tifel/ lit-tifla tiegħi biex johroġ/tohroġ qabel il-hin stipulat f'dawn il-ġranet:

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Ġurnata u hin: \_\_\_\_\_

Fl-istess waqt niehu r-responsabbilta' kollha tat-tifel/tifla fil-hin li jkun hareġ/ harget mill-iskola.

Firma: \_\_\_\_\_ Numru tal-Karta tal-Identita' \_\_\_\_\_

Adrian Galea                      Raymond Muscat u Alberta Bugeja  
Kap tal-Iskola                      Assistenti Kap inkarigati mill-eżamijiet.

# St BENEDICT COLLEGE

Skola Sekondarja  
Triq San Ġwann,  
Hal Kirkop KKP 9011, Malta  
Tel: 25984400



Secondary School  
St John Street,  
Kirkop KKP 9011, Malta  
Tel: 25984400

Dear parent/guardian,

The Year 11 Annual Examinations will be held from **Monday 8<sup>th</sup> March 2021** to **Friday 26<sup>th</sup> March 2021**. I would like to inform you that **every morning** there will be school transport provided from every village. Students can **only** leave school early with your consent, given when you fill in the form below. No note whatsoever will be accepted other than the form below duly filled in. Students will not be allowed to leave the school premises if this consent form is not presented each time, he/she will decide to leave early. **It is of utmost importance that you fill in all the details below, including the days when your son/daughter will be opting to leave school early.**

**Kindly consult the transport schedule in this booklet as transport can leave earlier than usual from school, depending on the exams of the day.**

✂-----CUT ALONG THE LINE-----

I \_\_\_\_\_, parent/guardian of \_\_\_\_\_ in class \_\_\_\_\_ I am giving permission to my son/daughter to leave school early on the days when he/she does not have to sit for any exams.

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

**Day and time:** \_\_\_\_\_

I take full responsibility of my son's/daughter's welfare after he/she leaves the school premises.

Signature: \_\_\_\_\_ ID no: \_\_\_\_\_

Adrian Galea  
Head of School

Raymond Muscat and Alberta Bugeja  
Assistant Heads i/c of Examinations

<b>Kirkop Secondary School</b> <b>Year 11 Annual Exams (March 2021)</b> <b>Extra Trip Schedule</b>	
<b>Date</b>	<b>Time</b>
<b>Mon 8<sup>th</sup> March</b>	<b>12:00</b>
<b>Tue 9<sup>th</sup> March</b>	<b>/</b>
<b>Wed 10<sup>th</sup> March</b>	<b>12:45</b>
<b>Thur 11<sup>th</sup> March</b>	<b>10:15</b>
<b>Fri 12<sup>th</sup> March</b>	<b>10:15</b>
<b>Mon 15<sup>th</sup> March</b>	<b>12:30</b>
<b>Tue 16<sup>th</sup> March</b>	<b>/</b>
<b>Wed 17<sup>th</sup> March</b>	<b>10:15</b>
<b>Thur 18<sup>th</sup> March</b>	<b>12:45</b>
<b>Mon 22<sup>nd</sup> March</b>	<b>10:15</b>
<b>Tue 23<sup>rd</sup> March</b>	<b>/</b>
<b>Wed 24<sup>th</sup> March</b>	<b>10:15</b>
<b>Thur 25<sup>th</sup> March</b>	<b>/</b>
<b>Fri 26<sup>th</sup> March</b>	<b>/</b>

**N.B. Normal  
Transport will  
leave school at  
14:21**



