KULLEĠĠ SAN BENEDITTU
Secondary School, Kirkop

Mark

HALF YEARLY EXAMINATION – 2015/2016

Level 5 – 6 – 7 - 8

Form 1	ICT – Marking Scheme	TIME: 1h 30min

Question	1	2	3	4	5	6	7	8	9	10	11	12	13	**Global Mark**
Max. Mark	6	7	12	14	6	3	15	5	5	5	11	5	6	**100**

Question No.	Answer	Marks	Total Mark
1	**a.** Log on **b.** Username/Password **c.** Restart **d.** Log off **e.** Shut Down	1 2 1 1 1	**6**
2	**a.** Folder **b.** Application **c.** Removable Disk **d.** Shortcut **e.** Recycle Bin **f.** Hard Drive **g.** File	1 each	**7**
3	**a.** 2 **b.** 4 **c.** 6 **d.** 5 **e.** 10 **f.** 8 **g.** 1 **h.** 3 **i.** Name – **Restore Button (2 marks each)** Use – **To make the window smaller (2 marks each)**	1 each	**12**

4	**a.** The Desktop **b.** Print Screen button/ PrtSc/*any other valid name* **c.** 3 **d.** Notification Area **e.** A – Icons B – Taskbar **f.** There are 4 shortcuts on the desktop	2 marks for each answer	**14**
5	**a.** 4 **b.** Chrysanthemum, Hydrangeas or Tulips **c.** Interesting Places **d.** Accept any correct description on how to create a new folder. **e.** Click on the New Folder button **f.** or **g.** Right-click – New – Folder **h.** Accept any correct answer on how to delete a folder **i.** Right-click & Properties **j.** Folder Name: Interesting Places **k.** Folder Size: 1.34 MB **l.** C:\Users\School\Pictures	1 1 1 1 2 2 2 2 1 1 1	**15**
6	**a.** c **b.** d **c.** a **d.** e **e.** b	1 each	**5**

7	**a.** Caps Lock – to type a sequence of letters in uppercase
	    Shift – to type a single letter in uppercase
	
	b. Copy – the original text or file to be copied remains there
	    Cut – moves the text or file from one place to the other
	
	c. Delete – to remove text to the right of the cursor
	    Backspace – to remove text to the left of the cursor
		2 each	**6**

8	**a.** Pause **b.** Cancel	2 each	**4**
9	**a.** 4 or 5 or 8 **b.** 1 **c.** 3 **d.** 7 **e.** 9	2 each	**10**

10	**a.** T **b.** F **c.** F **d.** T **e.** T	1 each	**5**
11	**a.** Paste **b.** New Slide **c.** Layout **d.** Outline **e.** File or Save Icon	1 each	**5**
12	**a.** c **b.** a **c.** e **d.** k **e.** b **f.** j **g.** i **h.** g **i.** d **j.** h **k.** f	1 each	**11**